

DATA ITEM DESCRIPTION		FORM APPROVAL OMB NO 0704-0188	
1. TITLE Work, Data, and Cost Management Plan		2. IDENTIFICATION NUMBER OT-005-08	
3. DESCRIPTION / PURPOSE To provide requirements for a plan describing procedures for the management and control of work and costs for a specific task order.			
4. APPROVAL DATE (YYMMDD) 990205	5. OFFICE OF PRIMARY RESPONSIBILITY CEHNC-OE-CX	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP This Data Item Description contains instructions for preparing Work Plan chapters addressing work, data and cost management for Ordnance and Explosives (OE) projects.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER	
10. PREPARATION INSTRUCTIONS 10.1 Work, Data, and Cost Management Plan. This part of the Work Plan shall describe how the work will be managed and accomplished, and how costs will be controlled. 10.2 Describe the project management approach to all tasks required under the task order. Describe the controls that will be used to ensure that work is performed in a timely manner and that all established procedures and plans are being followed. 10.3 A schedule shall be presented using MS Project or similar software which shall contain milestones for task deliverables and associated costs, show the task components in their relative chronological positions, indicate the human resources required during each task, and state the intervals between milestones in terms of working days following the previous events. 10.4 Describe the cost control and tracking methodology to be used. 10.5 List the recurring deliverables to be submitted which relate to work, data, and cost management.			

11. DISTRIBUTION STATEMENT

DD Form 1664, JUN 86

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